

Subject: payment of your invoices at Dow France SAS

Dear supplier/service provider,

In order to better meet your expectations, we would like to clearly inform you of the billing addresses of the entities in the table on the next page.

If you wish to speed up the receipt of your invoices, we invite you to take note of the attached "**billing certificate in PDF format**". If you accept the certificate and agree to send your invoices by e-mail to FTNAPFR@DOW.COM, it will no longer be necessary to send paper invoices.

To validate the terms of this certificate, please fully complete and sign both pages. Then send the signed and scanned certificate to fskibba@dow.com or to the person who sent you this request.

If you have any questions about late or unpaid invoices, please contact our accounts payable department: <https://corporate.dow.com/en-us/about/suppliers/invoice-status/contact>.

We thank you for your efforts and remain at your disposal for any further information.

We look forward to receiving your approval,

Yours sincerely,

Ann Versaevel –

Regional Process Owner – Procure to Pay EMEAI

Please include the following information on your invoice:

1. Order number
2. Line number of the article
3. Supplier's name and corporate name, tax identification number (or similar identification in non-American jurisdictions) and address.
4. Client name and corporate name (Dow)
5. Supplier/Service provide Invoice Number
6. Invoice date
7. Reference of article(s) on the order and/or detailed description of services and/or materials
8. Invoice price and currency
9. Quantity
10. Unit of measure
11. Payment conditions
12. Freight conditions, loading number, wagon number or packing number
13. VAT rate and amount

Addresses on the invoices:

Two addresses of the customer must be on your invoices. This is valid for all billing methods (PDF/e-mail and paper) and for all Dow France sites.

Billing address	Dow PO Box 98 820 15 Bratislava SLOVAQUIE
Legal address	Dow France 23 Avenue Jules Rimet 93200 Saint-Denis France

PDF invoices (preferred method):

1. To send do FTNAPFR@dow.com
2. One PDF document per e-mail.
3. One invoice or credit note per PDF document.

Paper invoices:

Billing address (normal letter)	Dow PO Box 98 820 15 Bratislava SLOVAQUIE
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If you send your paper invoice per express mail, please use the following invoice (only on the envelop, not on the invoice):

Address for express mail (DHL, UPS, TNT...)	Iron Mountain Slovakia s.r.o. Na Pántoch 18 LC Rača PO Box 98* 831 06 Bratislava – SLOVAQUIE
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Please do not send paper invoices to the Dow sites in France.

Summary:

To send your invoices by e-mail (this e-mail should be used ONLY to send invoices)	FTNAPFR@DOW.COM
Questions about payment of invoices.	https://corporate.dow.com/en-us/about/suppliers/invoice-status/contact

Note: Distributors, employee payroll processing, financial institutions, government entities, hydrocarbon and energy suppliers, insurance providers, law firms and legal and judicial providers, rental companies and public utilities must comply with the specific instructions agreed and/or communicated by Dow.