



January 4, 2023

Subject: Notification of Asia Pacific Regional Legal Entity Changes

Dear [Supplier Name to be added],

As part of Dow's transformation to further digitize our business model, we have initiated a project to streamline some of our regional order flows and associated operations. With these changes, a Dow legal entity you are currently doing business with will change with regards to transaction and invoicing documentation. Please note not all Dow legal entities you do business with today will be impacted by this optimization.

These legal entity changes are currently planned to occur in May 2023. To ensure a seamless transition, a **transaction and receiving recess** for the impacted legal entities will occur in the days leading up to the changes. Please note that in response to this change you may need to address invoices to a different legal entity, after these changes occur.

We are sharing this with you now, so you can prepare for the upcoming changes, inform appropriate individuals within your organization, and can begin any required system, work process and resource changes. You will receive a second communication to confirm the exact details on specific timing.

If you have any questions or require additional information, please reach out to your Dow contact. We value your business and are committed to making this transition as seamless as possible.

Sincerely,

[Insert Name]

[Insert Title]