

## **Legal Entity Rationalization Frequently Asked Questions**

### **What is a legal entity?**

A legal entity is the legal name of a separate organization/company that has legal standing in the eyes of the law.

### **Why are the legal entities changing?**

An objective for Dow is to simplify our legal entity structure. This effort simplifies and streamlines our relationship with customers and suppliers.

### **When will I receive additional information?**

You will receive additional information ~30 days before the effective date for each region to notify you of the specific changes and that everything is on schedule.

### **Who can I contact in case of questions?**

Please see the Contact Us page.

### **What else will change as a result of the changes to the legal entities?**

There will be minimal change in other areas of our business as a result of these legal entities changes.

### **Will there be a Transactional/Receiving Holiday, or a blackout associated with this legal entity change?**

To ensure a seamless transition, a **transaction and receiving recess for the *impacted* legal entities** will begin Wednesday, August 30, 2023, and conclude Tuesday, September 4, 2023.

### **What are the addresses for the updated legal entities?**

Please reference the DOW Supplier Legal Entity Change Reference Guide (to be available soon).

[Dow Invoicing Requirements](https://corporate.dow.com/content/dam/corp/documents/supplier/913-00009-01-dow-invoicing-requirements.pdf) (https://corporate.dow.com/content/dam/corp/documents/supplier/913-00009-01-dow-invoicing-requirements.pdf) provide information how to submit your invoice, including Invoicing Email Address.

### **Will there be a change in the VAT registrations?**

Yes, Dow will provide the new VAT registration information. Please refer to the Legal Entity List for the latest updates.

### **Will there be a change in the TAX number?**

Yes, Dow will provide the new TAX number information. Please refer to the Legal Entity List for the latest updates.

### **What will happen to my open invoices with Dow that are now changing to another legal entity?**

If the invoice is already posted it will be paid out of the As-Is company code. If the invoice is not posted it would be paid out of the To-Be company code.

### **Is there a grace period for each country to accept invoices to the former legal entity name?**

No.

**Why did my invoice get returned?**

The return to vendor letter will detail the reason why the invoice is being returned. Some examples of why an invoice is returned to a vendor include: Invoice is addressed to the incorrect Legal Entity, Invoice is missing correct tax, Invoice is missing a valid purchase order or reference, Purchase Order is paid in full.

**Will the regulatory status of the products I purchase change?**

The current compliance status for all products will not change. REACH compliance status will not change. Different and/or additional REACH registration numbers may appear on the product Safety Data Sheet.

**The payments to my company are done via Evaluated Receipt Settlement. Will there be any impact after the implementation?**

The current ERS process for invoicing includes a daily and monthly report on the goods or services provided by your company to Dow and/or its affiliates. Based on that report, the payment to your company is settled automatically. The first week of go-live, you will receive the last ERS monthly report indicating the last payment that will be processed by the current entity. This will include all purchase orders that have been administratively received by Dow before go-live. This payment will be processed automatically using the ERS process, following the standard payment terms that are being used for your payments. Please ensure any discrepancies based upon the daily ERS reports are communicated to Dow in a timely manner to ensure the accuracy of the payments. For purchase orders received from the new legal entity, you will receive new daily and monthly reports based upon the transactions done after implementation.

**What will happen to my open Purchase Order transactions with Dow that are now changing to another legal entity?**

Purchase orders where goods and/or services will be delivered after the effective date will be cancelled and a replacement purchase order will be created in the receiving Legal Entity. A purchase order cross reference file will be available on the supplier website during the week of the effective date. You will need to reference the new Purchase Order in your documents.